

LBP THEATRE USER FEE FACT SHEET

Community rates apply to those organizations that were members of the Brampton Arts Council in its final operating year.

Any damages to facilities or equipment will be charged back to clients at cost; final charges for any damages may not be available until after the rental has been reconciled.

FACILITY CHARGES		COST DETAILS	
1	Theatre	Mandatory for rental of Main Stage from beginning of venue access to departure from the venue. Includes: <ul style="list-style-type: none"> Lobby (shared space with other Civic Centre tenants; lobby set-up is limited) Green room Four (4) dressing rooms, including one (1) universal dressing room One (1) makeup area One (1) technician Basic technical equipment as determined by the Technical Supervisor <i>Five (5) hour minimum</i>	Charged hourly Rates differ for the following categories: <ul style="list-style-type: none"> Commercial Dance Nor-for-Profit Community
2	Studio	Mandatory for rental of Studio from beginning of venue access to departure from the venue. Includes: <ul style="list-style-type: none"> Kitchenette <i>One (1) hour minimum</i>	Charged as flat rate with Theatre rental Charged hourly without Theatre rental
STAFF CHARGES			
Requests for exceptions to minimum staffing requirements are considered on a case by case basis, and must be made no later than the client meeting with the Venue Coordinator.			
3	Front of House Manager	One (1) staff from contract start to contract end mandatory for all rentals. <i>Three (3) hour minimum</i>	Charged per staff per hour Higher rate for statutory holidays
4	Front of House Captain	One (1) staff from two (2) hours prior to event start until contract end mandatory for rentals. Additional staff can be requested to support additional services. <i>Three (3) hour minimum</i>	Charged per staff per hour Higher rate for statutory holidays
5	Theatre Usher / Event Support	One (1) staff from two (2) hours prior to event start until contract end mandatory for all Dance Recitals. Additional staff can be requested to support additional services. Volunteer ushers may be provided, but are not guaranteed. <i>Three (3) hour minimum</i>	Charged per staff per hour Higher rate for statutory holidays
6	Technical Staff	Three (3) staff from contract start time to contract end mandatory for all Main Stage rentals, in addition to the technician included in the rental fee. One (1) staff from contract start time to contract end mandatory for all Studio rentals, in addition to the technician included in the rental fee. Technical staff for contracts in excess of ten (10) hours/day are charged at the Additional Hours rate, except on Statutory holidays when the Statutory Holiday rate applies for all hours worked. Technical staffing requirements are determined by the City of Brampton based on production details, and are non-negotiable. Breaks in accordance with the Ministry of Labour and CUPE Collective Bargaining Agreement will be scheduled by the City of Brampton for all rentals. <i>Hourly minimum is the minimum rental period for space rented</i>	Charged per staff per hour Higher rate after 10 hours Higher rate for statutory holidays
7	Facility Staff	As applicable for clean up of excessive litter. Facility staff for contracts in excess of ten (10) hours/day are charged at the Additional Hours rate, except on Statutory holidays when the Statutory Holiday rate applies for all hours worked. <i>Minimum coverage required will be determined by the City of Brampton based on requirements</i>	Charged per staff per hour Higher rate after 10 hours Higher rate for statutory holidays
8	Box Office Representative	For events, two (2) staff from (2) hours prior to event start until thirty (30) minutes after event start are included in the rental fee, unless 100% of tickets are taken on consignment, or a registration-only event is sold to capacity, in which case the Box Office will remain closed. Box Office staff can be requested at additional cost to: <ul style="list-style-type: none"> Continue ticket sales later than thirty (30) minutes after event start Provide Box Office service between multiple performances when the Box Office would otherwise be closed Provide additional Box Office or ticketing support <i>Three (3) hour minimum</i>	Charged per staff per hour Higher rate for statutory holidays
9	Security Guard	As applicable based on factors including ticket sales, performance type and artist popularity. Security requirements are determined by the City of Brampton, and are non-negotiable. Third party security companies may be hired for close protection security service only, and are required to coordinate with City of Brampton Security. <i>Third party fees are subject to change without notice.</i>	Charged per staff per hour Higher rate for statutory holidays
10	Security Supervisor	Mandatory for four (4) or more security guards. <i>Third party fees are subject to change without notice.</i>	Charged per staff per hour Higher rate for statutory holidays
BOX OFFICE CHARGES (patron ticketing charges not listed here)			
All box office services must be requested no later than five (5) days prior to the tickets on sale date.			
11	Theatre Box Office Set-Up	Mandatory for ticketing of Main Stage event	Charged per production
12	Ticketing Commission	Mandatory on total ticket sales, excluding Theatre Capital Improvement Fund	Percentage of ticket sales
13	Theatre Capital Improvement Fund	Mandatory on each ticket of \$6.00 or more	Charged per ticket
14	Ticket Printing	Mandatory on each ticket printed by the Box Office	Charged per ticket
TECHNICAL EQUIPMENT & SERVICES			
All technical equipment and services must be requested and discussed in advance of the event. Final request for equipment must be made no later than the client meeting with the Venue Coordinator. See venue Technical Specifications for full list of available equipment.			
15	LIGHTING - Fog Machine	As applicable for use of fog machine to create a localized smoke-like effect. <i>One (1) unit available</i>	Charged per unit per day or week
16	LIGHTING - Follow Spot	As applicable for use of manually operated spotlight on Main Stage only; additional operator required from one (1) hour before theatre doors open to contract end for minimum of five (5) hours. <i>One (1) unit available</i>	Charged per unit per day or week
17	LIGHTING - Hazer	As applicable for use of fog machine to create an even mist throughout space; used primarily to increase visibility of light beams. <i>One (1) unit available</i>	Charged per unit per day or week

BRAMPTON THEATRES

TECHNICAL EQUIPMENT & SERVICES continued

18	AUDIO - Monitors	As applicable for use of performer-facing speakers; five (5) or more monitor mixes require additional operator from contract start to contract end. <i>Up to six (6) units available</i>	Charged per unit per day or week
19	AUDIO - Speakers	As applicable for use of speakers in addition to house array. <i>Variety of speakers available</i>	Charged per unit per day or week
20	AUDIO - Wireless Microphone	As applicable for use of wireless microphones: handhelds, lavalier and headset microphones are available in any combination; additional staff charges may apply depending on complexity of wireless request. <i>Up to four (4) units available</i>	Charged per unit per day or week
21	VIDEO - Rear Projector	As applicable for use of projector.	Charged per unit per day or week
22	VIDEO - Portable Projection Screen	As applicable for use of portable projection screen.	Charged per unit per day or week Rates differ for medium and large screens
23	STAGING - Riser	As applicable for use of risers; variety of risers available <i>Up to six (6) 4'x6' risers available</i>	Charged per unit per day or week

ENTANDEM (subject to change without notice)

The City of Brampton collects fees on behalf of Entandem (Re:Sound and SOCAN) as determined by Entandem for the use of music. Additional information available at www.entandemlicensing.com.

24	SOCAN 4A1	As applicable for publicly performed popular (non-classical) music	Paid events 3% of ticket sales Free events 3% of performer fee \$35 minimum
	Re:Sound 5J		\$15 per event
25	SOCAN 4B1	As applicable for publicly performed classical music	Paid events 1.56% of ticket sales Free events 1.56% of performer fee \$35 minimum
	Re:Sound 5J		\$15 per event
26	SOCAN 8 Without Dancing	As applicable for receptions, conventions, assemblies, fashion shows or dance recitals with no audience dancing	1-100 room capacity \$22.06 101-300 room capacity \$31.72 301-500 room capacity \$66.19 over 500 room capacity \$93.78
	Re:Sound 5B Without Dancing		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
27	SOCAN 8 With Dancing	As applicable for receptions, conventions, assemblies, fashion shows or recitals with audience dancing	1-100 room capacity \$44.13 101-300 room capacity \$63.49 301-500 room capacity \$132.39 over 500 room capacity \$187.55
	Re:Sound 5B With Dancing		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
28	SOCAN 9	As applicable for competitions, races, track meets and other sports events.	\$5.00 for events with free admission or 1% of gross ticket sales
	Re:Sound 5B		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
29	SOCAN 11A	As applicable for circuses, ice shows, firework displays, sound/light shows	Paid events 1.6% of ticket sales Free events 1.6% of performer fee Minimum \$66.37 per event
	Re:Sound		0.8% of gross ticket sales Minimum \$61.85 per event
30	SOCAN 11B	As applicable for comedy and magic shows in which performers or recorded music is used where the primary focus is the comedians or magicians	\$39.27 per event
	Re:Sound		\$14.64 per event