

COMPLIMENTARY TICKET FORM

The City of Brampton values diversity and inclusiveness, and recognizes that enhancing access to goods and services provides increased opportunities for people of all ages and abilities. We are committed to offering an accessible, safe, and comfortable experience for all. Please let us know if you have questions about accessibility, or if you would like to request accommodations. Alternate document formats are available upon request, please email rentaladmin@brampton.ca, call 905.874.2844, or complete the [Alternate Format Request](#) form. Any information received relating to accommodation will be addressed confidentially. The personal information on this form is collected pursuant to the [Municipal Act, 2001, S.O. 2001, c. 25](#) for the purpose of communicating with requestors regarding the status of their requests, and for statistical purposes to ensure program efficiency. Review the City's [Privacy Statement](#) for more information. For questions about the collection of personal information, contact rentaladmin@brampton.ca or 905.874.2844.

In accordance with the [Ontario Ticket Sales Act, 2017](#), it is legal to resell a ticket at up to 50% more than the face value of the ticket (printed on the ticket). \$0 tickets and complimentary tickets **can never be sold or resold under any circumstance**. Event organizers who violate the Ticket Sales Act:

- Will be reported to the Ministry of Government and Consumer Services and Peel Regional Police
- May not be granted \$0 tickets and/or complimentary tickets during future rentals
- May be suspended from renting Performing Arts venues

While it is legal to resell tickets at up to 50% more than the face value, The City of Brampton strictly forbids event organizers from reselling tickets **online**, on any platform, to events at Performing Arts venues under any circumstance. Event organizers who violate this will be suspended from renting Performing Arts venues.

INSTRUCTIONS

This form must be completed and submitted digitally *only once per event*.

1. Save form to desktop before filling it out
2. Complete application form on computer; save periodically while working
3. Return the completed form to boxofficeCCP@brampton.ca

DETAILS

- Complimentary tickets are available for Public and Fundraiser events, as defined on the Box Office Form.
- Complimentary tickets are **not** available for Private or Registration events, as defined on the Box Office Form.
- Requests will only be accepted from the contact or designate listed on the Box Office Form.
- Requests must be submitted no later than three (3) days prior to event; all complimentary tickets held will be released for public sale three (3) days prior to the event, if this form is not received.
- Attendees with more than four (4) complimentary tickets in their name are responsible for tracking the attendees in their group; ticket reprints and exchanges will not be available for groups of more than four (4)
- Attendees can pick up complimentary tickets in person from the box office, no earlier than three (3) days following the submission of this form. For forms submitted three (3) days prior to the event, complimentary tickets will be available for pick-up at the event.
- In person box office hours may vary, consult the [website](#) for up-to-date information
- Box Office will open two (2) hours before event start, and close thirty (30) minutes after the scheduled performance start time

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Exceptions to the maximum number of complimentary tickets may be considered by the Performing Arts Executive, on a case-by-case basis, for organizers who:

- Must accommodate a very large cast/crew/staff
- Have rented Performing Arts venues three (3) or more times
- Have made all previous payments on time
- Have an excellent track-record of adhering to all Performing Arts policies
- Do not have an outstanding balance or any claims against the City

EVENT INFORMATION

Event Title: _____

Event Date: _____

Identification showing the name listed below will be required for ticket pick-up.

The maximum number of complimentary tickets at each venue is:

- Rose Main 85
- Rose Studio 10
- LBP 38
- Cyril 18

FIRST NAME	LAST NAME	NUMBER OF TICKETS	SEAT LOCATION For reserved seating

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AGREEMENT

I affirm this is my authorized signature in accordance with the [Electronic Commerce Act, 2000, S.O. 2000, c. 17](#) and I certify that I am the authorized signing officer. I agree to abide by all terms and conditions set forth by the City of Brampton with respect to this event, including the collection of personal information.

TYPE NAME TO SIGN: _____

Date: _____