

# PERFORMING ARTS BRAMPTON

## ROSE THEATRE USER FEE FACT SHEET

Any damages to facilities or equipment will be charged back to clients at cost; final charges for any damages may not be available until after the rental has been reconciled.

FACILITY CHARGES		COST DETAILS	
<b>Charged in thirty (30) minute increments, rounded up, after minimum hours reached.</b>			
1	Main Stage	<p>Mandatory for rental of Main Stage from beginning of venue access to departure from the venue. Includes:</p> <ul style="list-style-type: none"> <li>• Lobby (other than the Rotunda)</li> <li>• Green room</li> <li>• Four (4) ensemble dressing rooms</li> <li>• Two (2) chorus dressing rooms</li> <li>• Two (2) star dressing rooms</li> <li>• One (1) technician</li> </ul> <p>Basic technical equipment as determined by the Technical Supervisor  <a href="#">Five (5) hour minimum; length of rental determined by City of Brampton based on event requirements</a></p>	<p>Charged hourly  <b>Rates differ for the following categories:</b></p> <ul style="list-style-type: none"> <li>• Commercial</li> <li>• Dance</li> <li>• Nor-for-Profit</li> <li>• Internal</li> </ul>
2	Studio	<p>Mandatory for rental of Studio from beginning of venue access to departure from the venue. Includes:</p> <ul style="list-style-type: none"> <li>• Rotunda</li> <li>• Two (2) ensemble dressing rooms</li> <li>• One (1) technician or one (1) FOH Manager</li> <li>• Kitchen</li> </ul> <p>Basic technical equipment as determined by the Technical Supervisor  <a href="#">Three (3) hour minimum</a></p>	<p>Charged hourly  <b>Rates differ for the following categories:</b></p> <ul style="list-style-type: none"> <li>• Commercial</li> <li>• Dance</li> <li>• Nor-for-Profit</li> <li>• Internal</li> </ul>
3	Lobby Rental	<p>Mandatory for rental of Main Stage Lobby for an event without Main Stage or Studio rental.            One (1) Front of House Manager not included in rental rate is required from contract start to contract end. Technical staff may be required depending on technical requirements of event.  <a href="#">Three (3) hour minimum</a></p>	Charged hourly
4	The Salon	<p>Mandatory for rental of the Sponsor Lounge house right on balcony level.            To host a meeting or event outside of a rental of other space, staff may be required at additional cost.  <a href="#">One (1) hour minimum</a></p>	Charged hourly or daily
5	Lobby Maintenance Fee	<p>Mandatory for cleaning when catering is used for patrons, and/or when additional cleaning is required, as determined by the City of Brampton.</p>	<p>Charged daily  <b>Rates differ for the following categories:</b></p> <ul style="list-style-type: none"> <li>• Commercial</li> <li>• Dance</li> <li>• Nor-for-Profit</li> <li>• Internal</li> <li>• Receptions</li> </ul>
6	Lobby Set-Up/Take-Down fee	<p>Mandatory for Main Stage Lobby or Rotunda set-up if standard set-up must be removed.</p>	<p>Charged daily  <b>Rates differ for the following categories:</b></p> <ul style="list-style-type: none"> <li>• Commercial</li> <li>• Dance</li> <li>• Nor-for-Profit</li> <li>• Internal</li> <li>• The Rose Studio</li> </ul>
7	Photo Session	<p>Mandatory for use of Lobby for photo shoot. Includes:</p> <ul style="list-style-type: none"> <li>• Lobby</li> <li>• One (1) Front of House Manager</li> </ul> <p>Access to spaces other than the lobby cannot be guaranteed, and will depend on usage of the space on day of photo shoot.  <a href="#">Three (3) hour minimum may apply</a></p>	Charged hourly
8	Student Filming	<p>Mandatory for use of Lobby for filming/photography shoot by students currently enrolled in a recognized educational program. Proof of enrollment will be required, space can be booked no more than four (4) weeks prior to event. Includes:</p> <ul style="list-style-type: none"> <li>• Lobby</li> <li>• One (1) Front of House Manager</li> </ul> <p>Access to spaces other than the lobby cannot be guaranteed, and will depend on usage of the space on day of filming.  <a href="#">One (1) hour minimum</a></p>	Charged hourly
<b>STAFF CHARGES</b>			
<b>Charged in thirty (30) minute increments, rounded up, after minimum hours reached. Minimum required staffing listed; City of Brampton reserves the right to determine staffing based on event requirements. Requests for exceptions to minimum staffing requirements are considered on a case by case basis, and must be made no later than the Event Planning Meeting.</b>			
9	Front of House Manager	<p>One (1) staff from contract start to contract end mandatory for all Main Stage, Studio and Lobby rentals.  <a href="#">Three (3) hour minimum may apply</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
10	Front of House Captain	<p>Three (3) staff from two (2) hours prior to event start until contract end mandatory for all Main Stage and Studio rentals. Additional staff can be requested to support additional services.  <a href="#">Three (3) hour minimum may apply</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
11	Theatre Usher / Event Support	<p>Two (2) staff from two (2) hours prior to event start until contract end mandatory for all Dance Recitals. Additional staff can be requested to support additional services. Volunteer ushers may be provided, but are not guaranteed.  <a href="#">Three (3) hour minimum may apply</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
12	Technical Staff	<p>Three (3) staff from contract start time to contract end mandatory for all Studio rentals, in addition to the technician included in the rental fee. Technical staff for contracts in excess of ten (10) hours/day are charged at the Additional Hours rate, except on statutory holidays when the Statutory Holiday rate applies for all hours worked. Technical staffing requirements are determined by the City of Brampton based on production details, and are non-negotiable. Breaks in accordance with the Ministry of Labour and CUPE Collective Bargaining Agreement will be scheduled by the City of Brampton for all rentals.  <a href="#">Hourly minimum is the minimum rental period for space rented</a></p>	<p>Charged per staff per hour            Higher rate after 10 hours            Higher rate for statutory holidays</p>
13	Artist Liaison	<p>Optional to support hospitality services for artists. If applicable, coverage is recommended from one (1) hour prior to artist arrival until one (1) hour after artist departure. All hospitality services (transport, accommodations, catering) are the responsibility of the event organizer.  <a href="#">Minimum coverage required will be determined by the City of Brampton based on hospitality and artist requirements</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
14	Facility Staff	<p>As applicable for clean up of excessive litter. Facility staff for contracts in excess of ten (10) hours/day are charged at the Additional Hours rate, except on Statutory holidays when the Statutory Holiday rate applies for all hours worked.  <a href="#">Minimum coverage required will be determined by the City of Brampton based on requirements</a></p>	<p>Charged per staff per hour            Higher rate after 10 hours            Higher rate for statutory holidays</p>
15	Box Office Representative	<p>Regular Box Office hours: Tuesday-Saturday 10:00am-5:00pm (closed on statutory holidays)            For events, two (2) staff from two (2) hours prior to event start until thirty (30) minutes after event start are included in the rental fee, unless Event Type selected on Box Office Form is either Private or Fundraiser B, in which case the Box Office will remain closed.            Box Office staff can be requested at additional cost to:</p> <ul style="list-style-type: none"> <li>• Continue ticket sales later than thirty (30) minutes after event start</li> <li>• Provide Box Office service between multiple performances when the Box Office would otherwise be closed</li> <li>• Provide additional Box Office or ticketing support</li> </ul> <a href="#">Three (3) hour minimum may apply</a>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
16	Food & Beverage Server	<p>As applicable to operate bar or concessions if the City of Brampton does not plan to operate the bar during an event, or if additional staff are requested.  <a href="#">Minimum coverage required will be determined by the City of Brampton based on hospitality requirements</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
17	Parking Attendant	<p>As applicable to provide in person service for the City owned Market Square Parking Garage.</p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
18	Security Guard	<p>As applicable based on factors including ticket sales, performance type and artist popularity. Security requirements are determined by the City of Brampton, and are non-negotiable. Third party security companies may be hired for close protection security service only, and are required to coordinate with City of Brampton Security.  <a href="#">Third party fees are subject to change without notice. Four (4) hour minimum</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>
19	Security Supervisor	<p>Mandatory for four (4) or more security guards.  <a href="#">Third party fees are subject to change without notice. Four (4) hour minimum</a></p>	<p>Charged per staff per hour            Higher rate for statutory holidays</p>

# PERFORMING ARTS BRAMPTON

## BOX OFFICE CHARGES (patron ticketing charges not listed here)

All Box Office services must be requested no later than five (5) days prior to the tickets on sale date.

20	Main Space Box Office Set-Up	Mandatory for ticketing of Main Stage event	Charged per production
21	Studio Box Office Set-Up	Mandatory for ticketing of Studio event	Charged per production
22	Ticketing Commission	Mandatory on total ticket sales, excluding Capital Improvement Fund	Percentage of ticket sales
23	Capital Improvement Fund	Mandatory on each ticket of \$6.00 or more	Charged per ticket
24	Photocopies	Mandatory for photocopies on any City of Brampton printer	Charged per page

## FOOD & BEVERAGE CHARGES

All Food and Beverage services must be requested and discussed in advance of the event. All alcohol service must be by Performing Arts staff and under venue's liquor license. Final request for Food and Beverage services must be made no later than the Event Planning Meeting.

25	Catering Per Head	As applicable for selling or service of food through any means other than from the theatre bar.	Charged per ticket Minimum flat rate applicable
26	Corkage	As applicable for serving alcohol selected by organizer (must be purchased by Performing Arts staff), or to purchase alcohol from the theatre bar by the bottle for an open bar event (not available to patrons directly).	Charged per bottle
27	Merchandise Commission	Mandatory on total merchandise sales. See Venue/Artist Merchandise Log for full details.	Percentage of merchandise sales

## TECHNICAL EQUIPMENT & SERVICES

All technical equipment and services must be requested and discussed in advance of the event. Final request for equipment must be made no later than the Event Planning Meeting. See venue Technical Specifications for full list of available equipment.

28	LIGHTING - Fog Machine	As applicable for use of fog machine to create a localized smoke-like effect. <a href="#">One (1) unit available</a>	Charged per unit per day or week
29	LIGHTING - Follow Spot	As applicable for use of manually operated spotlight on Main Stage only; additional operator required from one (1) hour before theatre doors open to contract end for minimum of five (5) hours. <a href="#">Two (2) units available</a>	Charged per unit per day or week
30	LIGHTING - Hazer	As applicable for use of fog machine to create an even mist throughout space; used primarily to increase visibility of light beams. <a href="#">Two (2) units available</a>	Charged per unit per day or week
31	LIGHTING - LED Package	As applicable for use of LED package in addition to conventional house plot; package contains six (6) or twelve (12) LED wash fixtures depending on the type used. <a href="#">Three (3) packages available</a>	Charged per unit per day or week
32	AUDIO - Monitors	As applicable for use of performer-facing speakers; five (5) or more monitor mixes require additional operator from contract start to contract end <a href="#">Up to twelve (12) units available</a>	Charged per unit per day or week
33	AUDIO - Speakers	As applicable for use of speakers in addition to house array. <a href="#">Variety of speakers available</a>	Charged per unit per day or week
34	AUDIO - Wireless Microphone	As applicable for use of wireless microphones: handhelds, lavalier and headset microphones are available in any combination; additional staff charges may apply depending on complexity of wireless request. <a href="#">Up to four (4) microphones in the Studio; up to twelve (12) microphones in the Main Space</a>	Charged per unit per day or week
35	AUDIO - Piano Rental	As applicable for use of piano; piano tuning required for each piano rental, direct cost from third party provider will be added to invoice	Charged per unit per day or week <b>Rates differ for the following spaces:</b> • Main Space • Studio
36	VIDEO - Projector	As applicable for use of projector; roll-down screen or cyclorama included in Main Stage rental charge, screen not included in Studio rental charge.	Charged per unit per day or week <b>Rates differ for the following spaces:</b> • Main Space • Studio
37	VIDEO - Portable Projection Screen	As applicable for use of portable screen. <a href="#">One (1) medium 7'x10' screen and one (1) large 9'x16' screen available</a>	Charged per unit per day or week Rates differ for medium and large screens
38	STAGING - Dance Floor	As applicable for Main Stage use of dance floor; includes labour for installation and removal.	Charged per day or week
39	STAGING - Diva Shell	As applicable for use of Main Stage diva shell; includes labour for installation and removal.	Charged per rental
40	STAGING - Riser	As applicable for use of risers; variety of risers available <a href="#">Up to twelve (12) 4'x8' risers and up to six (6) 4'x6' risers available</a>	Charged per unit per day or week Rates differ for 4'x6' and 4'x8' risers

## ENTANDEM (subject to change without notice)

The City of Brampton collects fees on behalf of Entandem (Re:Sound and SOCAN) as determined by Entandem for the use of music. Additional information available at [www.entandemlicensing.com](http://www.entandemlicensing.com).

41	SOCAN 4A1	As applicable for publicly performed popular (non-classical) music	Paid events 3% of ticket sales Free events 3% of performer fee \$35 minimum
	Re:Sound 5J		\$15 per event
42	SOCAN 4B1	As applicable for publicly performed classical music	Paid events 1.56% of ticket sales Free events 1.56% of performer fee \$35 minimum
	Re:Sound 5J		\$15 per event
43	SOCAN 8 Without Dancing	As applicable for receptions, conventions, assemblies, fashion shows or dance recitals with no audience dancing	1-100 room capacity \$22.06 101-300 room capacity \$31.72 301-500 room capacity \$66.19 over 500 room capacity \$93.78
	Re:Sound 5B Without Dancing		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
44	SOCAN 8 With Dancing	As applicable for receptions, conventions, assemblies, fashion shows or recitals with audience dancing	1-100 room capacity \$44.13 101-300 room capacity \$63.49 301-500 room capacity \$132.39 over 500 room capacity \$187.55
	Re:Sound 5B With Dancing		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
45	SOCAN 9	As applicable for competitions, races, track meets and other sports events.	\$5.00 for events with free admission or 1% of gross ticket sales
	Re:Sound 5B		1-100 room capacity \$9.25 101-300 room capacity \$13.30 301-500 room capacity \$27.76 over 500 room capacity \$39.33
46	SOCAN 11A	As applicable for circuses, ice shows, firework displays, sound/light shows	Paid events 1.6% of ticket sales Free events 1.6% of performer fee Minimum \$66.37 per event
	Re:Sound		0.8% of gross ticket sales Minimum \$61.85 per event
47	SOCAN 11B	As applicable for comedy and magic shows in which performers or recorded music is used where the primary focus is the comedians or magicians	\$39.27 per event
	Re:Sound		\$14.64 per event